

# Letter of Clarification #1/ADDENDUM #1

**To:** All Vendors/Contractors:  
**From:** Sharon Brauner, C.P.M., Buyer III, Senior Purchasing Coordinator  
**Cc:** Nina Cook, MBA, CPPB, Purchasing Manager, Paul Wilson, Facility Director  
**Date:** February 1, 2011

**RE: *Letter of Clarification #1/ADDENDUM #1- Remodeling of a 2,000 SF Area at MHMRA'S Southeast Community Service Center-5901 Long Dr. (El Centro)***

For the benefit of all Vendors/Contractors submitting Request for Proposals and to avoid possible confusion, the Proposal documents are clarified as follows. Please note this Letter of Clarification #1/Addendum #1 and all attachments are hereby incorporated into the Proposal document.

## **I. CLARIFICATION**

1. Question: What is the scheduled date of completion for this project?
  1. **Answer: Project must be completed by August 31, 2011.**
2. Question: What is the estimated cost of the project?
  2. **Answer: The cost has not been determined at this time.**
3. Question: What is the turnaround for submittals?
  3. **Answer: Contractors should allow one week for turnaround, but many will be handled much more quickly.**
4. Question: What is the MEP turnaround in days?
  4. **Answer: The MEP turnaround will generally be the same as the Architect, one week.**
5. Question: What is El Centro's relationship to MHMRA?
  5. **Answer: El Centro will be staffing the area built for MHMRA.**
6. Question: Who is the Sprinkler Contractor?
  6. **Answer: MHMRA's maintenance sprinkler contractor is Simplex Grinnell. Note: sprinkler subcontractor for the project is to be determined by the contractor. Sprinkler subcontractor must be licensed, its work must meet all codes and specifications, and its work must not affect the integrity of the existing system,**
7. Question: Who is MHMRA'S current janitorial vendor, and do they do construction cleaning, specifically things such as stripping and waxing the VCT that will be installed.
  7. **Answer: Cleaning, sealing and waxing the VCT is in the specification requirements for resilient flooring for this job, section 09650. General Clean-up is a requirement during the job. See answer to question 10 for MHMRA's current janitorial vendor.**

8. Question: There is a specification Section 09300 – Tile, this section references ceramic tile; however, we can't identify ceramic tile in this project. Please clarify.

**8. Answer: There will be ceramic tile in the bathrooms.**

9. Question: Who is responsible for the A/V Data?

**9. Answer: The Owner**

10. Question: Can you provide the contact information for the company currently providing the cleaning service for this building?

**10. Answer: Ultra –MC&E Services 281-325-0666**

11. Question: Can you provide all building standard finishes such as paint, flooring, base, ceiling tile & grid, plastic laminate, etc....?

**11. Answer: Detailed finish schedule and plan will be included in Addendum #1.**

12. Question: Sheet A2, Demo / Floor Plans, Demo Plan Note D1, calls to salvage for re-use existing doors & hardware. Is this the intent, for this project, to re-use the existing doors & hardware as long as they are in good condition?

**12. Answer: Existing doors and hardware shall be turned over to the owner for use elsewhere in the facility.**

## **II. ADDENDUM**

PROJECT: El Centro de Corazon for MHMRA 31 January 2011  
SE Community Service Center, 5901 Long Dr, Houston, TX  
OWNER: MHMRA of Harris County  
ARCHITECT: JIM GWIN ARCHITECTS, INC.  
3100 Edloe, Suite 320, Houston, TX 77027

### **CHANGES TO PROJECT MANUAL**

- 1.1 Table of Contents has been updated and includes new sections 09360, and sections not previously listed in the TOC, 09511, 09650
- 1.2 Since some of the pages in sections of the specifications were not included in the AE Complex vault copy of the Project Manual, we are re-issuing the entire document with this addendum.

### **CHANGES TO DRAWINGS (see attached drawings)**

- 1.3 Sheet A2.1 Finish Plan/Specifications: This sheet was added to clarify finishes, including accent colors for walls and floor patterns. The restroom finishes were also changed to tile on the floors and walls as opposed to VCT floors and fiberglass panels on the walls. Floor drains were also added in the restrooms and at the eyewash sink in the lab.
- 1.4 Sheet A4 Reflected Ceiling Plan/Furniture Plan: This sheet was revised to show revisions to exam room cabinets and addition of floor drains.
- 1.5 Sheet P1 and P2 were revised to add floor drains, eyewash sink and exam room sinks to the plumbing floor plan, fixture schedule and riser diagram.
- 1.6 Sheet E2 Electrical Power Plan: Revised to indicate requirement for digital wall switch with battery back-up and manual override.

Acknowledgement of receipt of this addendum will be required with your proposal.

This Letter of Clarification #1/Addendum #1 is hereby incorporated in the Proposal document and shall supersede any previous specification or provision in conflict with the Letter of Clarification #1/Addendum #1. All Vendors/Contractors are directed to respond accordingly. Vendors/Contractors are required to add this Letter of Clarification #1/Addendum #1 to the original Proposal document.