



MENTAL HEALTH AND MENTAL RETARDATION
AUTHORITY OF HARRIS COUNTY

MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF HARRIS COUNTY will be accepting Request for Qualifications for the following service:

ORGANIZATIONAL STORY BROCHURE DEVELOPMENT

SCOPE OF WORK: MHMRA of Harris County wishes to produce an **Organizational Story Brochure**, consisting of an overview and brief history of MHMRA and its areas of service – intellectual developmental disabilities, behavioral healthcare services, and comprehensive psychiatric emergency programs.

Specifications may be secured from MHMRA, Harris County, Purchasing Services, 1st floor, located at 7011 Southwest Freeway, Houston, Texas 77074; telephone (713) 970-7300 and/or via MHMRA website <http://www.mhmra Harris.org> beginning Monday, August 23, 2010. Request for Qualifications must be submitted to Purchasing Department by **10:00 a.m., on Monday, September 13, 2010**, at 7011 Southwest Freeway, Houston, Texas 77074 in a sealed enveloped marked **"RFQ-DO NOT OPEN UNTIL MONDAY, SEPTEMBER 13, 2010-ORGANIZATIONAL STORY BORCHURE DEVELOPMENT"**. Any questions pertaining to this solicitation should be addressed in writing to Sharon Brauner, Buyer III, Senior Purchasing Coordinator via fax at (713) 970-7682 or E-mail questions to sharon.brauner@mhmra Harris.org cc: nina.cook@mhmra Harris.org. MHMRA reserves the rights to reject any and/or all Request for Qualifications it deems to be in its best interests, to waive formalities and reasonable irregularities in submitted documents and is not obligated to accept the lowest Request for Qualification.