



**Mental Health Mental Retardation Authority of Harris County**

## **Letter of Addendum #1**

**TO:** All Prospective Vendors  
**FROM:** Joycie Sheba, Buyer II  
**CC:** Nina Cook, MBA, CPPB, Purchasing Manager, Sharon Brauner, C.P.M.  
**DATE:** August 26, 2011  
**SUBJECT: Laptop Encryption Software**

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For the benefit of all prospective vendors submitting proposals, and to avoid possible confusion, the Proposal documents are clarified as follows.

### **ADDENDUM:**

#### **SECTION II - PROPOSAL (RFP) TIME LINE OF EVENTS**

Solicitation Packet issue date: Monday, August 26, 2011

**Receive Questions from Prospective Vendor:** Thursday, September 01, 2011 by 4:30 p.m.

**Deadline to response to questions:** Tuesday, September 06, 2011 by 4:30 p.m.

**Deadline for submission of RFP: Wednesday, September 14, 2011 at 10:00 a.m.**

**Proposal Opening:** Wednesday, September 14, 2011. A public Proposal opening will be held at 10:15 a.m., 7011 Southwest Freeway, Houston, Texas 77074

**Anticipated Award Date:** Contingent upon Board Approval

*This Addendum is hereby incorporated in the Request for Proposal document and shall supersede any previous specifications or provisions in conflict with the Addendum.* All prospective bidders are directed to respond to this RFP accordingly. By submitting a proposal on this project, vendors shall be deemed to have received this Addendum and to have incorporated it into its proposal.

Please contact MHMRA of Harris County, Texas, Purchasing Department at (713) 970-7300.