



**Mental Health Mental Retardation Authority of Harris County**

## **Letter of Addendum #1**

**TO:** All Prospective Vendors  
**FROM:** Joycie Sheba, Buyer II  
**CC:** Nina Cook, MBA, CPPB, Purchasing Manager, Sharon Brauner, C.P.M.  
**DATE:** July 25, 2011  
**SUBJECT:** **Data Center Modernization and Establishment of a Disaster Recovery Center**

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For the benefit of all prospective vendors submitting proposals, and to avoid possible confusion, the Proposal documents are clarified as follows.

### **SECTION II - PROPOSAL (RFP) TIME LINE OF EVENTS**

Solicitation Packet issue date: Monday, July 18, 2011

**Mandatory Site Visits Monday, July 25, 2011 (10AM-1PM) -**

7011 Southwest Freeway, Houston, TX 77074; 1502 Taub Loop, Houston, TX 77030

Please Arrive at 7011 Southwest Freeway Location by **9:45AM**. Meeting will start at **10AM PROMPT**.

**Receive Questions from Prospective Vendor:** Monday, August 01, 2011 by 4:30 p.m.

**Deadline to response to questions:** Thursday, August 04, 2011 by 4:30 p.m.

**Deadline for submission of RFP: Thursday, August 11, 2011 at 9:00 a.m.**

**Proposal Opening:** Thursday, August 11, 2011. A public Proposal opening will be held at 9:15 a.m., 7011 Southwest Freeway, Houston, Texas 77074

**Anticipated Award Date:** Contingent upon Board Approval

(Please note there is a tight schedule for completion of this project. It is MHMRA'S intent that the equipment be procured and all project documentation completed no later than November 30, 2011)

### **ADDENDUM:**

**MHMRA extends the opportunity to all vendors who are providing responses to this RFP. It has been determined that due to the nature of this requests, a Mandatory site visit was not required as noted in the proposal.**

*This Addendum is hereby incorporated in the Request for Proposal document and shall supersede any previous specifications or provisions in conflict with the Addendum.* All prospective bidders are directed to respond to this RFP accordingly. By submitting a proposal on this project, vendors shall be deemed to have received this Addendum and to have incorporated it into its proposal.

Please contact MHMRA of Harris County, Texas, Purchasing Department at (713) 970-7300.