

**EXHIBIT D
TRAINING REQUIREMENTS**

Course	Refresher/ Frequency	Type of Training	Svc. Pkgs	Length of Training	Who Needs?	Provided by
Basic Mental Illness	Initial Competency / Sample audit periodically	Attend & Participate	All	4 hours	QMHP, RN, LVN, Waive for Licensed	MHMRA
Basic Pharmacology	Initial Competency / Sample audit periodically	On-line	All	varies	All staff- Waive for MD, RPh	MHMRA
Clinical Documentation and Progress Note Training	Initial Competency / Sample audit periodically	Attend & participate	All	4 hrs	PN writers	MHMRA
Consumer Rights	Initial Competency / Sample audit periodically	On-line	All	varies	All	MHMRA
CPR (Adult)	Must maintain current certification	Attend & participate	All	4 hrs	All	MHMRA
Cultural Diversity	Initial Competency / Sample audit periodically	On-line	All	varies	All	MHMRA
First Aid	Must maintain current certification	Attend & participate	All	4 hrs	All	MHMRA
HIPPA Privacy & Security	Initial Competency / Sample audit periodically	On-line	All	varies	All	MHMRA
Infection Control	Initial Competency / Sample audit periodically	On-line	All	varies	All; Waive for MD, RN, LVN	MHMRA
MH Clinical Engagement / Motivational Interviewing	Annually	Attend & participate	All	8 hrs	Rehab & CM providers	MHMRA
MH COPSD	Initial Competency /sample audit periodically	On-line	All	Varies	QMHP, RN, LVN	DSHS
MH Rehabilitation Training	Annually	Attend & participate	All	8 hrs	MH Rehab providers	MHMRA
MH Treatment Planning	Initial Competency / Sample audit periodically	Attend & participate	All	8 hrs	MH Tx Plan	MHMRA
MH Uniform Assessment - TRAG	Initial Competency / Annually	Attend & participate	All	5 hrs	MH TRAG assessors	MHMRA
PMAB 3.1 & 3.2	Initial Competency / Annual refresher	Attend & Participate	All	8 hours initial 4 hours refresher 2 hr test option	All	MHMRA
Principles of Crisis Intervention (PMAB 1)	Initial Competency / Annual refresher	Online	All	varies	QMHP, RN, LVN	MHMRA
Seizure Assessment	Initial Competency / Sample audit periodically	On-line	All	varies	All; Waive for MD, RN, LVN	MHMRA
Suicide/Homicide	Initial Competency / Sample audit periodically	On-line	All	varies	QMHP, RN, LVN, Waive for Licensed	MHMRA
Supervised Self-Administration of Medication	Initial Competency / Sample audit periodically	Attend & participate	All	3 hrs	Required for med delivery	MHMRA
Patient and Family Education (PFEP) or other required similar training from state	Initial Competency / Annually	Attend & participate	All	3 hrs	MH PFEP providers	MHMRA
Diagnosis Specific Symptom Rating Scales	Initial Competency / Annually	Attend & participate	All	3 hrs	TRAG assessors	MHMRA

Note: All Attend & Participate courses can be taken through the MHMRA Human Resources Department. All on-line courses are accessible via the internet @ https://gm1.geolearning.com/geonext/mhmra/login_geo however you must be approved to take the courses through this website. Training that is duplicated at your agency can be substituted for required MHMRA courses as long as it meets the course objective. Course substitutions must be approved by the MHMRA Quality Management Department. For questions and/or answers, you may contact Network Management @ mhnetworkdevelopment@mhmraharris.org. Certain trainings require a demonstration of competency before the service can be provided. A recommendation is that each unlicensed rehabilitative provider receives weekly clinical supervision by a licensed professional. Additional trainings are taken by MHMRA staff and are available to improve quality of care if provider makes requests to MHMRA.

Certain trainings allow for the ability to show a demonstration of competency via exam instead of attending the training all before the service can be provided. These courses/exams are required for staff listed under Who Needs column (waived staff do not need to take exam nor course). Passing the competency exam in Geo learning will serve as a demonstration of competency if score not less than 70% on first and only attempt. If not able to pass competency exam, provider must attend/take training.