



## What Services Can Employment Connections Offer Me?

- Vocational Training Classes
- Resumé Development
- Job Application Training
- Interview Skills Training
- Employment Assistance
- Job Coaching Services
- Site Based Habilitation Training

For more information, please contact **Robert Williams**,  
Department Director:  
7011 SW Freeway  
Houston, TX 77074  
Phone: (713) 970-7693  
Fax: (713) 970-7663  
Robert.williams@mhmraofharris.org  
www.mhmraofharriscounty.org

## RIGHTS PROTECTION OFFICE

If you feel you have been unfairly treated, have been denied needed services, have been denied accommodation by the MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF HARRIS COUNTY (MHMRA), or if you are unable to resolve a complaint regarding services with your MHMRA staff person, or their supervisor, you may contact the following Rights Protection Offices:

### MENTAL HEALTH MENTAL RETARDATION AUTHORITY OF HARRIS COUNTY

Rights Protection Officer, Robert Stakem, Jr.  
P.O. Box 25381  
Houston, Tx 77265.5381  
(713) 970-7000 (24 hours)

### TEXAS DEPARTMENT OF AGING AND DISABILITY SERVICES

Office of Consumer Services and Rights  
Protection  
P.O. Box 12668  
Austin, Tx 78711-2668  
1-800-252-1854

### PUBLIC RESPONSIBILITY COMMITTEE FOR MHMRA

P.O. Box 6617  
Houston, Tx 77265  
Committee members are not employees of  
MHMRA.

### ADVOCACY, INCORPORATED

7557 Harwin, Suite 100  
Houston, TX 77036  
(713) 974-7691  
Voice or TDD 1-800-880-0821  
All complaints are handled confidentially.

For more information on Employment  
Services, please visit our Web site:  
<http://www.mhmraofharriscounty.org>



## EMPLOYMENT CONNECTIONS

*"Keeping You Connected to Today's  
Workforce"*





## WHAT WE DO

Employment Connections provides employment services to individuals diagnosed with Mental Retardation, Autism and other Pervasive Developmental Disorders, Mental Illness, and a wide variety of physical disabilities.

With a full time professional staff offering structured curriculum-based training in a classroom as well as community-based supported employment services, Employment Connections is able to offer our clientele a range of service options to fit their needs and schedules.

Employment Connections is considered a leader in the field of supported employment services and is known for its caring and knowledgeable staff. We provide opportunities for personal and vocational growth for the consumers we proudly serve. In addition, Employment Connections equips its clients with the skills necessary to find and maintain the employment of their choice.

If you're looking for vocational training services from an experienced and caring staff in a friendly environment, Employment Connections is the right place for you!

## ELIGIBILITY REQUIREMENTS

- Possess a valid social security card
- Be at least 18 years of age
- Possess a valid Texas identification card or driver's license.
- **Documentation of a disabling condition, such as school or medical records.**
- Have a strong desire to gain paid independent employment in the community.
- Access to reliable transportation will aid greatly in your ability to both get and keep a job.



## SERVICES OVERVIEW

Employment Connections offers an array of vocational services for its clients designed to prepare them for entry or re-entry into today's workforce.

- Vocational Training- Services designed to refine skills necessary to live and work in the community
- Resumé Development- Assists the individual in creating a resumé to use in obtaining employment
- Interview Skills Training- Services geared to prepare the individual in successfully completing employment interviews.
- Employment Assistance- Services provided to help clients locate full or part-time, paid, **individual** competitive employment of their choice.
- Job Coaching Services- Support services that are designed to assist the individual in **maintaining** paid employment.

Individuals can choose to receive one or a combination of the above services according to their needs and preferences.